



**BOROUGH OF MENDHAM  
MEETING OF THE MAYOR AND COUNCIL  
May 28, 2025, 5:30 PM  
MINUTES**

**1. CALL TO ORDER**

Mayor Kelly called the May 28, 2025, Regular Meeting of the Mayor and Council to order at 7:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

**2. MOMENT OF SILENCE AND FLAG SALUTE**

Mayor Kelly led a moment of silence, and he proceeded with the Pledge of Allegiance.

**3. MAYOR'S OPENING STATEMENT**

Mayor Kelly stated that notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Bowers Building, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

**4. ROLL CALL**

Mayor, James Kelly  
Council President Neil Sullivan  
Council Member Matthew Bruin  
Council Member Alexandra Henry Traut  
Council Member Will Russo

Also present were:  
Fred Semrau , Esq., Dorsey & Semrau, LLC  
Joyce Bushman, Administrator  
Lauren McBride, Acting Borough Clerk  
Jonathan Testa, Esq., Dorsey & Semrau, LLC  
Jessica Caldwell, Jessica C. Caldwell & Associates, LLC

Not Present:  
Council Member Marilyn Althoff  
Council Member Bruce LaFera

At 5:30 PM, Mayor Kelly asked for a motion to go into executive session and stated that the regular meeting will follow the executive session and should reopen at 7:00 pm

## 5. EXECUTIVE SESSION

**#101-2025 A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MENDHAM AUTHORIZING THE BOROUGH COUNCIL TO HOLD CLOSED EXECUTIVE SESSION TO DISCUSS THE BOROUGH'S PENDING FOURTH ROUND AFFORDABLE HOUSING LITIGATION, THE SUBJECT MATTER OF WHICH IS EXEMPT FROM PUBLIC DISCUSSION AS FALLING WITHIN THE ATTORNEY-CLIENT PRIVILEGE AND PENDING LITIGATION PURSUANT TO N.J.S.A. 10:4-12B(1) AND -12B(7) OF THE OPEN PUBLIC MEETINGS ACT.**

Motion to Approve: Council Member Henry Traut

Second: Council Member Bruin

Ayes: Sullivan, Bruin, Henry Traut, LaFera

Nays: None

At 7:00 pm, Mayor Kelly asked for a motion to reopen the regular meeting.

Motion to Approve: Council Member Henry Traut

Second: Council Member Bruin

Ayes: Sullivan, Bruin, Henry Traut, LaFera, Russo

Nays: None

## 6. CONSENT AGENDA ITEMS *(Items considered routine, Council will act on by a single motion and vote unless a member request that an item be removed and considered separately)*

Items on the Consent Agenda are considered routine and will be acted upon by the Borough Council by a single vote unless a member of the Governing Body requests that an item be removed and considered separately

### **A. Minutes**

1. April 9, 2025
2. April 28, 2025

### **B. Special Event License**

1. Holly Manor, Family Night, June 25<sup>th</sup>, 2025

Motion to Approve: Council Member Henry Traut

Second: Council Member Bruin

Ayes: Sullivan, Bruin, Henry Traut, LaFera, Russo (*Abstained from the 4/9/25 Minutes*)  
Nays: None

**6. MAYOR'S RECOGNITION OF SERVICE**

Mayor Kelly honored retiring Officer Joseph Farry by presenting him with a Recognition of Service Proclamation, acknowledging his dedication and contributions to the community throughout his career.

**7. ORDINANCE FOR INTRODUCTION**

**#05-2025 ORDINANCE OF THE BOROUGH OF MENDHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING CHAPTER 206 OF THE BOROUGH CODE TO ESTABLISH TURN RESTRICTIONS ON DESIGNATED PORTIONS OF MAIN STREET AND HILLTOP ROAD**

Motion to Approve: Council President Sullivan  
Second: Council Member Russo  
Ayes: Sullivan, Bruin, Henry Traut, LaFera, Russo  
Nays: None

**8. ORDINANCES FOR ADOPTION**

**#04-2025 ORDINANCE OF THE BOROUGH OF MENDHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING CHAPTER 38, POLICE DEPARTMENT, OF THE BOROUGH CODE TO MODIFY THE POLICE OFFICER EDUCATIONAL REQUIREMENT**

**Public Hearing: Mayor Kelly opened the public hearing; any interested person was given an opportunity to be heard on this Ordinance.**

**No one from the Public wished to speak.**

**After the public hearing was closed, the Borough Council passed Ordinance #04-2025 for final passage and adoption.**

Motion to Approve: Council Member Henry Traut  
Second: Council Member Bruin  
Ayes: Sullivan, Bruin, Henry Traut, LaFera, Russo  
Nays: None

## **9. RESOLUTIONS**

### **#102-2025 CALCULATION OF 2025 ESTIMATED TAX RATE**

Motion to Approve: Council Member Russo

Second: Council Member Henry Traut

Ayes: Sullivan, Bruin, Henry Traut, LaFera, Russo

Nays: None

### **#103-2025 RESOLUTION AUTHORIZING THE HIRING OF PART-TIME ADMINISTRATIVE AND FINANCE INTERNS**

Motion to Approve: Council President Sullivan

Second: Council Member Russo

Ayes: Sullivan, Bruin, Henry Traut, LaFera, Russo

Nays: None

### **#104-2025 RESOLUTION AWARDING A CONTRACT TO TILCON NEW YORK INC. FOR REPAVING COLEVILLE DRIVE AND LOWERY LANE THROUGH MORRIS COUNTY COOP CONTRACT #6 ROAD RESURFACING PURSUANT TO N.J.A.C. 5:34-7.11C**

Motion to Approve: Council Member Henry Traut

Second: Council President Sullivan

Ayes: Sullivan, Bruin, Henry Traut, LaFera, Russo

Nays: None

## **10. ADMINISTRATOR OPERATIONS REPORT**

Administrator Bushman reported that the Borough's annual audit is scheduled to begin next week. She also expressed gratitude to Clerk Lauren McBride for coordinating the Real ID Mobile DMV event in collaboration with Assemblywoman Aura Dunn's office. Additionally, members of Community Hope will be present to provide services to veterans. The event is set to take place tomorrow, May 29, in the Phoenix House parking lot.

## **11. COUNCIL REPORTS**

Recreation and Parks/School Boards Liaison –  
Chair Matthew Bruin –

Nothing to report

Public Safety- Chair Marilyn Althoff- Not Present

The Chair reported that the Public Safety committee met with Bill Craig and Acting Captain McNichol to review the State of the Union and provide the Council with an update on the current status of the Mendham Borough Police Department. Traffic light timing has been adjusted at both the town center and Cold Hill Road to enhance flow. Additionally, the Fishing Frenzy event was a resounding success.

Public Works & Utilities- Chair  
Bruce LaFera- Not Present

Land Use - Chair Alexandra Henry Traut

JLUB- The Chair reported that the JLUB met last week and approved the installation of solar panels on Thomas Road. Additionally, plans for an addition on Phoenix require resubmission for further review.

HPC- No updates.

ECCOST- The Chair reported that the Trout Unlimited project will begin applying treatment on June 22. Trout Unlimited is also preparing an informational sign to provide details about the initiative. The next meeting is scheduled for Monday, June 2, at 7:30 PM at the Garabrant Center.

Finance Committee- Neil Sullivan  
No Updates for the Finance Committee.

Personnel Committee/ Volunteer Projects Liaison- Will Russo  
Nothing to report for Personnel Committee.

## **12. PUBLIC COMMENTS**

This is an opportunity for the public to comment on any matter or concern. To ensure that every citizen has an opportunity to speak, the Mayor will recognize the individual and ask them to state their name and address for the record. **THE SPEAKER DOES NOT NEED TO PROVIDE THEIR ADDRESS IF THEY HAVE BEEN VERIFIED BY THE OFFICE OF INFORMATION PRIVACY AS A COVERED PERSON IN THE BOROUGH UNDER DANIEL'S LAW.** Speakers are asked to limit their comments to four minutes. Please note that Public Comments do not follow a question-and-answer format; however, a member of the Governing Body may offer a brief response when it is helpful to do so.

### **13. APPROVAL OF VOUCHERS**

Bills List dated MAY 28, 2025

Motion to Approve: Council Member Henry Traut  
Second: Council Member Bruin  
Ayes: Sullivan, Bruin, Henry Traut, LaFera, Russo  
Nays: None

### **14. ADJOURNMENT**

**Meeting was adjourned at 8:00 PM**

Motion to Approve: Council Member Henry Traut  
Second: Council Member Bruin  
Ayes: Sullivan, Bruin, Henry Traut, LaFera, Russo  
Nays: None

The next meeting of the Mendham Borough Mayor and Council will take place on June 11, 2025, 7:00 PM, at the Garabrant Center, 4 Wilson St Mendham, NJ 07945